

कार्यालय  
अधीक्षण अभियन्ता  
विद्युत जानपद वितरण मण्डल  
पश्चिमोच्चल विद्युत वितरण निगम लि०  
विक्टोरिया पार्क, मेरठ-250001  
CIN : U31200UP2003SGC027458  
E-Mail id: [secivilpvvn@gmail.com](mailto:secivilpvvn@gmail.com)  
09193330145



Office of the  
Superintending Engineer  
Electricity Civil Distribution Circle  
Paschimanchal Vidyut Vitran Nigam Ltd.  
Victoria Park Meerut-250001  
CIN : U31200UP2003SGC027458  
E-Mail id: [secivilpvvn@gmail.com](mailto:secivilpvvn@gmail.com)  
09193330145  
GST NO : 09AAECP5610N1Z4

## **PRE-QUALIFICATION CONDITIONS FOR TENDERERS**

**(Name of work:-Caretaking, Catering, Cleaning, Sweeping and Misc Services,  
at Electricity Training Institute and Committee Room at Victoria Park,  
Meerut.)**

**निविदा विशिष्टीकरण संख्या:-01 / वि०जा०वि०मं० / मेरठ / 2024-25**

### **1. TURN OVER:-**

Average Annual financial turn over during the last 3 years ending 31 March of previous financial year, should be at least 30% of the estimated cost shall be produced in part-1.

Bidder should submit the following financial capacity related document to meet the financial criteria:-

CA Certified balance sheet with profit and loss statement with UDIN No of CA OR Turnover certificate with UDIN No of CA. If balance sheet/Turn over Certificate of any financial year is missing or not produced it will be taken as zero.

### **2. WORK EXPERIENCE:-**

- A. The tenderer should produce experience certificate with sufficient information about **successfully completed work** Executed in Central/State Govt. Depts. and PSU and that should not be issued by rank of officer not below the rank of Executive Engineer or Equivalent (shall be produced experience certificate in Part-1) (Agreement/work order copy will not be considered as experience).

Note:- Experience Certificate may preferably contain the Name of organization, Name of work, Date of start, Date of Completion, Actual date of completion, Agreement Value, Executed Value, Penalty if any.

- B. Tendering firm should have experience of having **successfully completed** similar nature works during last 7 years ending last day of month previous to one in which applications are invited and should be either of the following:-

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

OR

Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

OR

One similar completed work costing not less than the amount equal to 80% of the estimated cost.

**Similar nature work Defined here:- Annual Civil M&R works of Non-Residential buildings OR  
Caretaking, Catering, Cleaning and Sweeping work.**

### **3. GENERAL ABILITY REQUIREMENT:-For Intimation To The Contractor only:-**

- a. Bidders shall not be under a declaration of ineligibility of corrupt and fraudulent practices by the Central Government, the State Govt. or any Public Undertaking, autonomous body, authorities by whatever name called under Central and State Govt.
- b. Any bidders having criminal records is not allowed to participate in the bidding process. Any person who is having criminal cases against him or involved in the organized crime or gangster activities or Mafia or Goonda or Anti social activity are strictly prohibited to participate in the bidding process. If it is established that any bidder has criminal record his bid shall be automatically cancelled.
- c. Any bidder who is an Advocate & Registered with any State Bar Council shall not be allowed to participate in the bidding. If it is established that the Contractor is registered with the State Bar Council, his bid shall be automatically cancelled.

*(Signature)*  
23/04/24  
अधीक्षण अभियन्ता  
विद्युत जानपद वितरण मण्डल  
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- d. Joint ventures are not allowed.
- e. If Agreements/bills are signed by any person behalf of contractors/firms, he/she must have power of attorney from the agency. He/ She will have to put in signature as per PAN or signature certified by Bank.
- f. In case of any document submitted by bidder is found to be false, firm/contractor shall be blacklisted from the corporation.

4. **THE TENDERER SHOULD SUBMIT THE FOLLOWING CERTIFICATES IN PART-1 IN READABLE FORM:-**

**Tenderer will not be considered for Part-2 opening in case of any required document as below is not provided along with Part-1 documents. Affidavit will not be considered against any required document as below. All the documents should be self signed or digitally uploaded.**

- a. Digitally uploaded UTR No. & other detail for tender cost & earnest money or mention UTR/Reference no in instrument No column properly while uploading documents or otherwise decision will be taken on the basis of account statement.

(Note:- Earnest Money & Tender fee must be deposited in the mentioned account upto the date of bid submission)

**Tender fee and Earnest money deposited as per below:-**

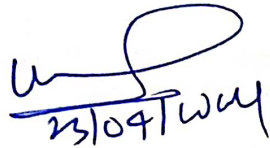
Earnest money Rs. 29,700.00 and Tender fees Rs 3540.00 with GST shall be deposited **ONLINE** in Account No. 2512002100023637 of Superintending Engineer, Electricity Civil Distribution Circle, Civil Lines, Saket, Meerut (U.P)-250001 IFSC Code no. PUNB0251200.

**Note:-Tender fee and Earnest money must be deposited after the date of publication of tender.**

- b. Valid Character Certificate issued by D.M./S.P. Office (Self signed)/digitally (For all firms/contractor and for partnership firm and Pvt. Ltd., firm Character certificate of All Partners/Directors will be required. Character certificate shall be valid on date of opening of tender.
- c. GST Registration (Self signed /digitally uploaded).
- d. PAN Card (Self signed/digitally uploaded)
- e. Labour Registration (Self signed/digitally uploaded).
- f. Valid I.T.R. of Assessment Year- (2021-22, 2022-23 & 2023-24)
- g. Experience certificate as stated S.No.2 (Self signed/digitally uploaded).
- h. Turnover certificate as stated S.No.1 (Self signed /digitally uploaded).
- i. Partnership deed in case of partnership firms (Self signed/digitally uploaded).
- j. Aadhar card copy of Proprietor or all Partners (Self signed/digitally uploaded).
- k. Cancelled cheque or any other Documents attached for valid bank account Number with IFSC Code, Bank name, Branch name of related bank.

**NOTE:-**

1. Tenderer are advised to quote their % rates below/at par /Above at the specified place on the cover page of Bill of Quantity without GST.
2. Part-II (Price Bid) of those tenderers, who qualify in part-I shall be opened on, a later day which shall be intimated to the successful tenderers.
3. Tenderer should quote rates without GST.
4. All the documents must be valid on the date of opening of part-I.

  
 23/04/24  
**(V.P. Kaushal)**  
**Superintending Engineer**  
 विद्युत जानपद वितरण मण्डल  
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